

| DEADLINES & IMPORTANT SUBMISSION                                                                                                                                                                                            |                                                                                                                                                                          | DEADLINES                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
|                                                                                                                                                                                                                             | Submit your fascia name as per your company name, along with your logo and all branding requirements in <b>AI, EPS, or high-resolution PDF format.</b>                   | 15 <sup>th</sup> September 2026       |
|                                                                                                                                                                                                                             | Submit your stand design for hotel approval.<br><i>** Please note that the organizer should receive the <b>technical drawing and 3D design</b> to approve the stand.</i> | 15 <sup>th</sup> September 2026       |
|                                                                                                                                                                                                                             | Register your complimentary passes as per your contract. <a href="#"><u>Click here to register</u></a>                                                                   | 15 <sup>th</sup> September 2026       |
|                                                                                                                                                                                                                             | Set up the date for the event.                                                                                                                                           | 10 <sup>th</sup> November 2026        |
|                                                                                                                                                                                                                             | Set up date for the customized stands only.                                                                                                                              | 10 <sup>th</sup> November 2026        |
|                                                                                                                                                                                                                             | Set up date for shell scheme stands.                                                                                                                                     | 10 <sup>th</sup> November 2026        |
|                                                                                                                                                                                                                             | Collect your badges from the registration desk.                                                                                                                          | 10 <sup>th</sup> November 2026        |
|                                                                                                                                                                                                                             | At the end of the buildup, all booth construction must be finished.                                                                                                      | 10 <sup>th</sup> November 2026, 19:00 |
|                                                                                                                                                                                                                             | Dismantling all the stands.                                                                                                                                              | 12 <sup>th</sup> November 2026        |
| IMPORTANT NOTES                                                                                                                                                                                                             |                                                                                                                                                                          |                                       |
| The maximum height for a 9 SQM stand is <b>3 meters</b> .                                                                                                                                                                   |                                                                                                                                                                          |                                       |
| Exhibitors are responsible for any damage caused to buildings, floors, walls, and columns.                                                                                                                                  |                                                                                                                                                                          |                                       |
| Exhibitors are responsible for removing all waste during setup and dismantling. Contractors must remove all construction materials, printed materials, and packaging from the hotel premises upon completion of their work. |                                                                                                                                                                          |                                       |
| Corridors must always remain clear to ensure uninterrupted access for exhibitors, contractors, and suppliers.                                                                                                               |                                                                                                                                                                          |                                       |
| Exhibitors are responsible for cleaning their own stands.                                                                                                                                                                   |                                                                                                                                                                          |                                       |
| Cleaning services are only permitted when the exhibition area is closed to all attendees.                                                                                                                                   |                                                                                                                                                                          |                                       |
| Upon arrival at the hotel security booth, IDs will be exchanged for a gate pass.                                                                                                                                            |                                                                                                                                                                          |                                       |

Please feel free to contact me if you require any assistance. We will be happy to assist you.

Kindly send your requirements to: [aseel@gmevents.ae](mailto:aseel@gmevents.ae)

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